

**Report Number: QIP-ASI192913**

**Audit Date :** 28 Nov.,2019

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

**Company Name :** DONG GUAN YONGYA TECHNOLOGY CO., LTD.  
 东莞市永雅电子科技有限公司  
**Showroom :** <http://yilight.en.made-in-china.com>  
**Address :** 2/F, Building 1, No. 5, Zaosan Shichang Street, Dongcheng Street, Dongguan City, Guangdong Province, China  
**Product :** Stage Light, LED PAR Light, Moving Head Light, LED Wash Light, LED Moving Head, LED Theatrical Light

**has been on site audited for the Following Scope of Activity**

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Production Capacity & Quality Control
5. Working Environment
6. Industry Information
7. Photos



**General Comments:**

DONG GUAN YONGYA TECHNOLOGY CO., LTD. was a manufacturer. The company was established in 2012 which located in 2/F, Building 1, No. 5, Zaosan Shichang Street, Dongcheng Street, Dongguan City, Guangdong Province, China. The company was an OEM and ODM supplier but had its own product brands in domestic of China. Actual found the company occupied an area of about 800 square meters. The company has successful foreign trading experience in Europe and Southeast Asia and East Asia.



Sign for and on behalf of  
 SGS-CSTC Standards Technical Services Co., Ltd.



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# SUPPLIER ASSESSMENT REPORT

Audited Company	DONG GUAN YONGYA TECHNOLOGY CO., LTD.
Audited Site:	2/F, Building 1, No. 5, Zaosan Shichang Street, Dongcheng Street, Dongguan City, Guangdong Province, China

Consigner of Assessment	Made-in-China.com		
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit		
Audit Date	28 Nov.,2019	Verify Report	
Auditor	Shihui Tan	Reviewed by	Toby Han

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## Part A: General Information

### Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91441900590088849A
Year of established	13 Feb.,2012	Valid Date	Long Valid
Registered address	Room 202, Building 1, No. 5, Zaosan Shichang Street, Dongcheng Street, Dongguan City, Guangdong Province		
Actual address	2/F, Building 1, No. 5, Zaosan Shichang Street, Dongcheng Street, Dongguan City, Guangdong Province, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 3,000,000		
Name of legal representative	Mr. Yanguo Yuan		
Business scope	R & D, production and sales: electronic products, daily necessities, household appliances, hardware and plastic products, lighting fixtures, audio and light equipment; design, installation, debugging and maintenance services of audio, light and video engineering. (for projects subject to approval according to law, business activities can be carried out only after approval by relevant departments)		
1.2 Basic Information			
Contact person	Mr. Vick Yuan		
Phone number	0086-769-81815766, 0086-13929278166	Fax number	N/A
URL/Web address	<a href="http://www.ylighting.com.cn">http://www.ylighting.com.cn</a>		
Company type	<input checked="" type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	NO		
Products manufactured / sold scope	Stage Light, LED PAR Light, Moving Head Light, LED Wash Light, LED Moving Head, LED Theatrical Light		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input checked="" type="checkbox"/> Observation Estimated on site			
The company area 800 square meters The land occupies Confidential square meters. The offices occupy 200 square meters. The workshops occupy 600 square meters.			



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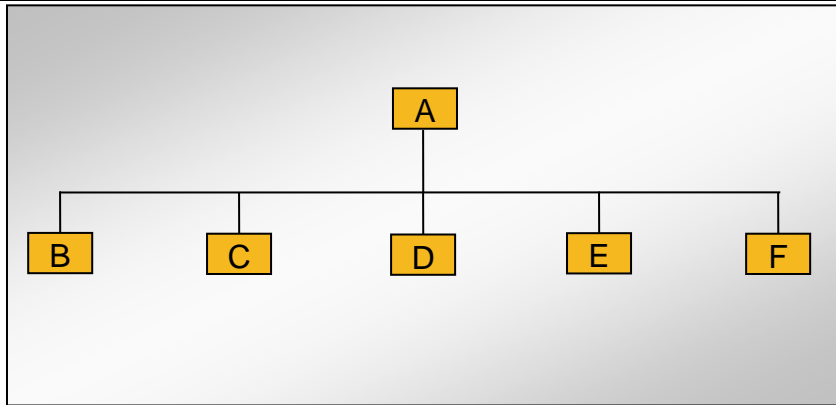
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**Section 2: Human Resources**

**2.1 Company Chart**



**2.2 Explanation of Code and Employee Details**

Code	Department	Number of employees
A	General Manager	1
B	Admin. & Fin. Dept.	1
C	Sales Dept.	3
D	Purchase Dept.	1
E	Production Dept.	7
F	Design Dept.	2
<b>Number in total:</b>		15

**2.3 Key Staff**

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Vick Yuan	Mechanics And Economy Bachelor	15/15 Years

Remark: Above information of key staff was based on interview with company representative.



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## Part B: Foreign Trade Capacity

### Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
The import and export enterprise code.	N/A
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 1 staff <input checked="" type="checkbox"/> 6-10 years 1 staff <input checked="" type="checkbox"/> over 10 years 1 staff Total 3 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Shenzhen Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR Other:EXW
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input checked="" type="checkbox"/> D/P <input checked="" type="checkbox"/> PayPal <input checked="" type="checkbox"/> Western Union <input checked="" type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

### Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input type="checkbox"/> North America		
<input type="checkbox"/> South America		
<input checked="" type="checkbox"/> Europe	Stage Light, LED PAR Light, Moving Head Light, LED Wash Light, LED Moving Head, LED Theatrical Light	Confidential
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Stage Light, LED PAR Light, Moving Head Light, LED Wash Light, LED Moving Head, LED Theatrical Light	Confidential
<input type="checkbox"/> Africa		
<input checked="" type="checkbox"/> East Asia (Japan/ South Korea)	Stage Light, LED PAR Light, Moving Head Light, LED Wash Light, LED Moving Head, LED Theatrical Light	Confidential
<input type="checkbox"/> Australia		
<input type="checkbox"/> Domestic		
<input type="checkbox"/> Others		



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### Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input checked="" type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input checked="" type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

### Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input checked="" type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input checked="" type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other



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## Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1year staff <input type="checkbox"/> 1-5 years staff <input checked="" type="checkbox"/> 6-10 years 2 staffs <input type="checkbox"/> over 10 years staff Total 2 engineers
What is the main job responsibility for R&D engineers?	Develop new product and technology support
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	YES
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	YES; Auto CAD, DXP
Does the company have an effective design change control procedure in place?	YES
Please list the patent certificates and qualification license.	NO



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## Part E: Production Capacity & Quality Control

### Section 1: Production Capacity

1.1 Production Workflow Chart					
	→		→		→
Raw Material		Welding		Assembling	
	→		→		
Function Testing		Aging Testing		Packing	
1.2 Products Situation (Top three Product Categories)					
Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2018
 LED Moving Head Light	Confidential	Confidential	Confidential	Confidential	Confidential
 Stage Light	Confidential	Confidential	Confidential	Confidential	Confidential
1.3 Main Facilities					
Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity	
	Assembly Line	China	Confidential	3	



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## Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input checked="" type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input checked="" type="checkbox"/> Work Instructions /procedures <input type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input checked="" type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input checked="" type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input type="checkbox"/> Marked and segregated <input checked="" type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input checked="" type="checkbox"/> Repaired and re-inspection <input checked="" type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others



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## Part G: Working Environment

### Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input type="checkbox"/> All workers sign employment contracts <input checked="" type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input type="checkbox"/> All workers have social insurance. <input checked="" type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: AM 8:00-12:00, PM 13:30-17:30
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input checked="" type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: Clean
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other



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## Part I: Industry Information

### Section 1: Industry Information

1.1 LED Lighting Industry Information		
Item	Content	Observations
1	LED Product Type	<input type="checkbox"/> LED Display/Screen <input type="checkbox"/> House light <input checked="" type="checkbox"/> LED industry light <input type="checkbox"/> LED traffic light <input checked="" type="checkbox"/> LED public light <input type="checkbox"/> Others
2	LED chip origin(s)	<input checked="" type="checkbox"/> Europe <input type="checkbox"/> American <input checked="" type="checkbox"/> Japan <input type="checkbox"/> Korea <input type="checkbox"/> Taiwan <input type="checkbox"/> Mainland in China
3	SMT production line	<input type="checkbox"/> Import equipment <input type="checkbox"/> Domestic equipment <input checked="" type="checkbox"/> No SMT production line
4	Testing machines	<input type="checkbox"/> Automatic spectrophotometric color machine <input type="checkbox"/> Integrating sphere <input type="checkbox"/> spectrum analyzer <input checked="" type="checkbox"/> Others N/A
5	Welding process	<input checked="" type="checkbox"/> Manual welding <input type="checkbox"/> Automatic welding
6	Safety testing reports	<input type="checkbox"/> IEC60560 <input type="checkbox"/> IEC60598 <input type="checkbox"/> IEC62031 <input type="checkbox"/> IEC61347 <input type="checkbox"/> IEC62471 <input checked="" type="checkbox"/> Nil
7	Performance testing report	<input type="checkbox"/> IEC62722 <input type="checkbox"/> IEC62384 <input type="checkbox"/> IEC62717 <input type="checkbox"/> IEC62162 <input checked="" type="checkbox"/> Nil
8	Efficiency test	<input type="checkbox"/> MEPS <input type="checkbox"/> ErP (244/2009/EC) <input type="checkbox"/> Energy Star <input type="checkbox"/> Energy label (98/11/EC) <input type="checkbox"/> CEC <input type="checkbox"/> ELI <input checked="" type="checkbox"/> Nil



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## Part J: Photos

### Section 1: Photos of Documents

#### 1.1 Photos of Documents

Description: Business License



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## Section 2: Photos of Company

### 2.1 Photos of Company and Product Sample

Description: Reception



Description: Office



Description: Workshop



Description: Workshop



Description: Showroom



Description: Product Sample



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<p>Description: Product Sample</p> 	<p>Description: Product Sample</p> 
<p>Description: Product Sample</p> 	<p>Description: Product Sample</p> 
<p>Description: Product Sample</p> 	<p>Description: Product Sample</p> 

-- End of the Report --